

# SPARSHOLT PARISH COUNCIL

## Minutes of the Meeting held in the Memorial Hall on Monday 21 June 2021

Cllr Sue Wood (Chairman) P  
Cllr John Little (Vice-Chairman) P  
Cllr Sue Annesley  
Cllr John Cooper  
Cllr Andrew Osmond P  
Cllr Nigel Reid P  
Cllr Sue Wakefield  
Cllr Lynne Gibson  
P = present at the meeting  
In attendance Nicky Breen Clerk

- 21/22 – 014**      **Apologies:** To receive apologies and approve reasons for absence.  
Cllrs Annesley, Cooper, Wakefield and Gibson had sent their apologies prior to the meeting.
- 21/22 - 015**      **Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.  
No interests were declared relating to the meeting.
- 21/22 - 016**      **Minutes of Meeting of 6 May (held remotely)**
- **To approve and sign the minutes**  
The minutes had previously been circulated and were approved. These were signed by the Chair.
  - **To deal with any matters arising not on the agenda**  
There were no matters arising.
- 21/22 – 017**      **Public Participation**  
No members of the public were present.
- 21/22 - 018**      **Matters arising from meeting held on 15 April (held remotely) which are not on the agenda**  
There were no matters arising that were not on the agenda.
- 21/22 – 019**      **Vacancy for a Councillor**  
There had been no request for a by-election. The vacant position is to be posted on the website and noticeboard and a couple of parishioners who have previously expressed an interest in becoming a Councillor to be approached.  
**Action: Clerk, Chair**
- 21/22 – 020**      **Affordable Housing Update/Parking Consultation**  
Nothing further to report.
- 21/22 – 021**      **Finance**
- a. **Report of the Internal Auditor**  
No major points arose during the audit and the Internal Audit Report 2020/21 had been completed by the auditor. The internal auditor's letter was read out to the meeting and it was agreed that we would make sure in future that all payments were referenced in the minutes of council meeting and not just taken as part of the Finance Report.
  - b. **Appointment of Internal Auditor for 2021/22**  
It was unanimously agreed to appoint John Murray as Internal Auditor for the current financial year.
  - c. **Approval of annual governance statement 2020/21**  
Statements 1-8 (statement 9 n/a) in Section 1 were considered and the answers unanimously approved. This was signed by the Chair and the Clerk/RFO.
  - d. **Approval of accounting statements 2020/21**  
Section 2 boxes 1-10 (box 11 n/a) were presented to the Parish Council by the RFO and unanimously approved and signed by the Clerk/RFO and the Chair.
  - e. **Approval of certificate of exemption for smaller authorities**  
With both gross income and gross expenditure for the financial year 2020/21 less than £25,000 a certificate of exemption was completed certifying Sparsholt Parish Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 signed by the Clerk/RFO and the Chair.  
**Action: Clerk**

### Planning (see below)

- To review and comment on planning applications

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## New Applications

05/05/2021	21/01368/HOU	2 Sparsholt Fields Woodman	Install a new lean-to styled sun room onto the rear of the house. Replace existing front (timber) porch with new wider design	Current
<i>Application received after publication of the agenda</i>				
05/05/2021	21/01201/HOU	Wayfarers Woodman Lane Sparsholt Winchester Hampshire SO21 2NZ	Removal of the existing domestic oil tank and replacement with a new domestic oil tank positioned on patio slabs and piers.	Current
<i>Sparsholt Parish Council support this application</i>				
29/04/2021	21/01154/HOU	Goaters Cottage Ham Green Sparsholt	Proposed single storey site extension	Current
<p><i>Sparsholt Parish Council supports this application. However, given the 'link-detached' nature of the extension, we request that the following condition is applied to the approval.</i></p> <p><i>"The accommodation provided by the extension shall be used solely as residential accommodation as part of the dwelling and shall at no time be used as or converted into a separate unit of accommodation (other than as ancillary to the main dwelling) or used for any commercial or business purposes whatsoever".</i></p>				

## Current Applications

23/11/2020	20/02598/FUL	Crabwood Vale Farm Sarum Road	Replacement 5 no. bedroom dwelling and associated landscaping - renewal of 17/01493/FUL	Current
12/11/2020	20/02491/LDC	Greenacre Caravan Park Stockbridge Road Sparsholt	Caravan Park	Current

## Recent Decisions

08/03/2021	21/00622/TPC	Hillcrest Church Lane	T1 - Western red cedar crown lift to a height of 4 m over garden T2 - Beech tree prune back from building to give 2m clearance. As general management of trees	Permitted
24/04/2021	21/01104/TPC	Woodrows Church Lane	Unknown species (T1) Fell. Dying or dead	Permitted
19/05/2021	21/01381/TPC	Woodrows Church Lane	T2 - Ash - Fell (split in trunk)	Permitted
01/03/2021	21/00584/HOU	1 Westley Cottages Hillside Road	For the construction of an Oak framed garage with a room above	Permitted

- **To note any enforcement matters**  
Nothing specific noted.

There being no further business the meeting closed at 8.15pm. Next meeting Thursday 15 July 2021.