

**Minutes of the Meeting held remotely on
Thursday 21st January**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Sue Annesley	P
Cllr John Cooper	P
Cllr John Little	P
Cllr Andrew Osmond	
Cllr Nigel Reid	P
Cllr Sue Wakefield	P

P = present at the meeting

In attendance Cllr Warwick, Cllr Horrill, Nicky Breen Clerk

- 20/21 – 067** **To receive apologies and approve reasons for absence**
Cllr Osmond apologised for his absence.
- 20/21 – 068** **Councillor Vacancy**
There has been no request for an election and the parish council is now in a position to co-opt. The position will be advertised in the newsletter and on parish noticeboards.
- 20/21 - 069** **Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.
No interests were declared relating to the meeting.
- 20/21 - 070** **Minutes of Meeting of 19th November 2020 (held remotely)**
- **To approve and sign the minutes**
The minutes had previously been circulated and were approved. These will be signed by the Chair.
 - **To deal with any matters arising not on the agenda**
There were no matters arising.
- 20/21 – 071** **Public Participation**
No members of the public had requested to join the meeting.
- 20/21 - 072** **Matters arising from meeting held on 15th October 2020 (held remotely) which are not on the agenda**
There were no matters arising that were not on the agenda.
- 20/21 – 073** **County and City Councillor Reports**
- County Cllr Warwick's report had been previously circulated (attached). In addition:
 - Cllr Warwick is to pursue the need for the repair of Westley Lane with Highways.
- Action: Cllr Warwick**
- City Councillor Horrill's report had been previously circulated (attached). In addition:
 - Cllr Horrill stressed the importance of councillors responding to the Local Plan consultation, which starts on 15th February.
 - The Parish Council were asked to consider nominations for the Mayor of Winchester's Award.
- Cllrs Warwick and Horrill were thanked and left the meeting at 8.10pm.
- 20/21 – 074** **Portfolio Reports**
Please see attached report circulated ahead of the meeting. In addition:
- **Highways**
Please see attached report.
 - **Footpaths and open Spaces and Climate Change**
 - Please see attached report.
 - **Playground**
 - Please see attached report. The broken fence has been reported to the Estates Improvement Team.
 - **Sparsholt Memorial Hall**
In addition to the report, it was noted that the Chair of the Memorial Hall Committee has resigned from this post.
 - **Sparsholt School**
Nothing specific to report.
 - **Sparsholt Shop**
The shop lease agreement for the next three years has been completed. The shop has made a healthy profit during the lockdown period.

- **Communication including Newsletter**
Please see attached report. Cllr Little updated councillors on Parish Online, which he had subscribed to for a month's free trial. This service provides a digital map of the parish which can be used for such things as identifying houses and recording assets. He suggested that this has little value to the parish at the moment. Councillors agreed to not pursue the subscription but noted that this may be of interest in the future.
- **Security**
Nothing specific to report.
- **Transport**
Please see attached report. Parishioners are to be made aware of the Local Transport Plan for Hampshire by way of the newsletter. All councillors were asked to complete the online consultation. **Action: Cllr Little**

20/21 – 075

Retirement Homes Approach

The parish council had received an email from Blue Cedar Homes about their project which builds homes for those who wish to downsize but stay within their community in low-rise houses. The planning subcommittee held an informal meeting by Zoom with their representative who didn't present any marketing materials. The company was informed that there is no scope to build within the village building envelope and no specific needs were identified within the village community on previous surveys.

20/21 – 076

Affordable Housing Update/Parking Consultation

The revised Parking Consultation plan had been circulated earlier in the day. Councillors were advised to feedback their comments to the Chair in order that the comment deadline of 9am Monday 25 January could be met.

Action: Councillors, Chair

20/21 – 077

Planning (see below)

- To review and comment on planning applications

New Applications

Date Received	Number	Location	Details	Status
10/12/2020	20/02745/HOU	Ashridge Home Lane Sparsholt SO21 2NN	Two storey side extension, partial conversion of garage to habitable space plus associated alterations	Current
<i>This application was received after publication of the agenda</i>				
18/01/2021	21/00141/TPC	Woodrows Church Lane Sparsholt	Conifers T1-2-3 - Fell	Current
<i>This application was received after publication of the agenda</i>				
15/01/2021	21/00108/TPC	Wheathill Church Lane Sparsholt SO21 2NJ	T1 - Ash - Fell due to dieback	Current
<i>This application was received after publication of the agenda</i>				
24/12/2020	20/02864/TPC	Farley Mead Woodman Lane	Ash T1 - fell because of disease (Ash Dieback) and general poor state. Classical signs of reactive growth. Low amenity value and close to other native trees.	Current
23/11/2020	20/02598/FUL	Crabwood Vale Farm Sarum Road	Replacement 5 no. bedroom dwelling and associated landscaping - renewal of 17/01493/FUL	Current
<i>Sparsholt Parish Council SUPPORT this application.</i>				
12/11/2020	20/02491/LDC	Greenacre Caravan Park Stockbridge Road Sparsholt	Caravan site	Current
<i>Sparsholt Parish Council OBJECT to this application. We ask that the Case Officer looks again at the 2017 application and the Inspector's decision, compare the latest evidence to that provided in 2017, bear in mind the two council investigations in 2009 and 2012 (which directly contradicted the evidence provided in 2017) and we believe this will reach same conclusion as the Planning Inspector. The application should be refused.</i>				

Current Applications

Date Received	Number	Location	Details	Status
23/06/2020	20/01275/FUL	Junction Of Woodmans Lane And Church Farm Lane Woodman Lane	Erection of single dwelling house, with associated access, landscaping and parking	Current
23/06/2020	20/01274/FUL	Church Farm Woodman Lane Sparsholt	Demolition of existing buildings and the erection of seven dwelling houses consisting of three 4-bedroom dwelling, one 3-bedroom dwelling and three 2-bedroom dwellings with associated access, garages, parking and landscaping.	Current
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road Crawley	Proposal: Erection of a farm managers dwelling, including garden, landscaping and parking.	Current
14/01/2020	20/00084/HOU	The Lodge Home Lane Sparsholt	1. Construction of a replacement garage (Amended) 2. Construction of a single storey side & rear extension (Amended) 3. Internal reconfiguration	Current

Recent Decisions

Date Received	Number	Location	Details	Status
23/11/2020	20/02581/TPO	Phoenix House Church Lane	T1 - Ash. Fell. Acute decline. 5 Day notice T2 - Ash. Fell. Ash dieback present. Showing signs of stress with lots of reactive growth. Request a fast track so works can be carried out simultaneously	Permitted
<i>Sparsholt Parish Council leave this application to the discretion of the Case Officer.</i>				
16/11/2020	20/02514/TPC	Taylor's Mead Woodman Lane Sparsholt	T1 - Ash - Fell. T2 - Holly - Fell. T3 - Elm - Regeneration tree reinfected with DED and nearly dead. T4 T5 T6- Lawson Cypress - Fell. (see original application)	Permitted
30/11/2020	20/02653/TPC	The Cottage Home Lane	1 Ash Tree - Fell. (see original application)	Permitted
28/10/2020	20/02375/HOU	Westbury Westview Road	Demolition of existing single storey rear extension and construction of new single storey rear extension	Permitted
<i>Sparsholt Parish Council supports this application</i>				
10/10/2020	20/02221/PNH OU	28 Woodman Close Sparsholt	Single storey extension into back garden replacing and extending existing brick shed (6.0m depth, 3.5m maximum height, 2.4m eaves height)	Decided-prior approval not required
12/12/2020	20/02490/FUL	Woodlands Hamgreen Lane	The installation of a prefabricated outbuilding, ancillary to the residential dwelling at, Woodlands Barn	Permitted
<i>Sparsholt Parish Council SUPPORT this application with the condition that if approved it remains ancillary to the residential dwelling and is incidental to the main dwelling, and is restricted for the use of a dependant family member only</i>				

- To note any enforcement matters.
Enforcement matters were noted.

20/21 – 078

Finance

- Report of Finance Advisory Committee
The report had been circulated prior to the meeting and the recommendations were approved by Councillors.
- Precept – It was agreed that the precept figure for 2021/2022 should remain unchanged at £19209. [While preparing the minutes the Clerk observed that a figure of £18294 was incorrectly stated as the precept for 2019-20 in the Finance Group report. The correct figure was shown in the Budget column of spreadsheet that councillors examined before agreeing the recommendation. The correct figure of £19209 has been reported to WCC.]

Action: Clerk

- Banking – Councillors agreed that the Clerk should open a Unity Trust Current Business Online Account with the finance committee members as the signatories. Once satisfied with the Unity account the NatWest account will be closed. **Action: Clerk**
 - Ham Green Ash Felling – Following a satisfactory report on the phase 1 work, Councillors agreed that phase 2 of the work is to be carried out by the existing contractor.
 - Shop Website – Councillors agreed to the proposal that the shop use the parish council website to post information should they choose not to continue with the dedicated shop website.
 - Grants
 - Kirton Farm – Council agreed to obtaining a tree replanting plan for Ham Green. **Action: Clerk**
 - Small Grant – Quotes are to be sought for a replacement toddler swing for the playground. Once obtained, and if feasible, the application will be submitted. **Action: Cllr Wakefield, Clerk**
- b. Current Financial Statement
This had been circulated ahead of the meeting with payments PV 42 to PV 49 approved.

<u>Date</u>	<u>Ref</u>	<u>Payee</u>	<u>Description</u>	<u>Type</u>	<u>Amount</u>
01/12/2020	PV42	WCC	Playground rent	Playground Maintenance/Rent	£85.00
01/12/2020	PV43	Wel Medical	Defibrillator Battery	General Admin	£182.40
01/12/2020	PV44	HCC	HantsPrint - November newsletter	General Admin	£6.52
01/12/2020	PV45	HMRC	PAYE (November)	Clerk's Salary	£116.60
01/12/2020	PV46	N Breen	Salary (November)	Clerk's Salary	£479.60
01/12/2020	PV47	P.Yeates	Footpath Maintenance	Footpath Maintenance	£1,440.00
09/01/2021	PV48	N Breen	Salary (December)	Clerk's Salary	£479.40
09/01/2021	PV49	HMRC	PAYE (December)	Clerk's Salary	£116.80
					£2,906.32

- c. Budget Update
Budget details had been circulated showing income and expenditure to date against budget. It was noted that we do hold the most recent bank statement due to the ongoing problem with obtaining it from the bank.
- d. Online Banking update
This was discussed and noted in the report of the finance advisory committee 20/21 - 078a.

There being no further business the meeting closed at 9.05pm. Next meeting Thursday 18th February 2021.