

**Minutes of the Zoom Meeting held remotely on
Wednesday 22nd April 2020 7.30pm**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Sue Annesley	P
Cllr Pete Chadwick	
Cllr John Cooper	P
Cllr John Little	P
Cllr Andrew Osmond	
Cllr Nigel Reid	P
Cllr Sue Wakefield	P

P = present at the meeting

In attendance Jill Judge, Clerk, Nicky Breen, Clerk

- 19/20 – 108 To receive apologies and approve reasons for absence**
Apologies were received and accepted from Cllr Andrew Osmond.
- 19/20 – 109 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
None.
- 19/20 – 110** Welcome to new clerk and RFO, Nicola Breen
Cllr Wood introduced Nicky Breen and thanked departing clerk Jill Judge.
- 19/20 – 111** To note and approve arrangements for holding remote meetings
Cllrs agreed unanimously to hold remote meetings as outlined in the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.
- 19/20 – 112 Minutes of Meeting of 19th March 2020**
- **To approve and sign the minutes**
The minutes had previously been circulated and amendments made. The minutes were approved and would be signed by the Chair when possible.
 - **To deal with any matters arising not on the agenda**
19/20 – 101 It was noted that the Annual Parish meeting, scheduled for 22nd April, had been cancelled due to statutory guidance related to COVID-19.
19/20 – 106 – the clerk had contacted WCC to establish what records could be obtained by the Parish Council for holiday lets in the village.
19/20 – 108c – Supporting evidence for the grant for map boards had been submitted.
19/20 108d – The departing clerk confirmed that the Ham Green tree survey is scheduled to be carried out mid-May.
- 19/20 – 113 Public Participation**
No members of the public had requested to join the remote meeting.
- 19/20 – 114 Matters arising from meeting held on 20th February 2020 which are not on the agenda**
No matters outstanding.
- 19/20 – 115 Affordable Housing Update**
An update to the Affordable Housing Proposal from Helen Farnham had been circulated and was noted by councillors.
- 19/20 – 116 Planning**
To review and comment on planning applications

New Applications

Date Received	Number	Location	Details	Comments by

Signed Date.....

SPARSHOLT PARISH COUNCIL – MINUTES 22ND APRIL 2020

30/03/2020	20/00685/TPC	Woodrows Church Lane	T1 Ash – fell. To rear of garden on west side	
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Current Applications

Date Received	Number	Location	Details	Status
23/03/2020	20/00365/HOU	Spring Cottage Woodman Lane	Garage store and office	
24/03/2020	20/00030/LIS 20/00030/LIS	Crabwood Farm House Sarum Road	We propose to change the parking area at the property. The existing parking area would become part of our garden, and the wall at the perimeter of the property on the west side of Crabwood Farmhouse would be re-built. This wall was partly removed, and the existing parking area created we understand in 2016, for which permission was granted in October 2015 (the case no. of the permission is 15/01950/FUL). To the best of our knowledge this part of what we propose would simply restore the position that existed until 2015. We also propose to create a new parking area, on the other side (i.e. east side) of the property. There is an existing entrance to the property in the form of a timber gate for vehicles and we would create the parking area by this gate.	
05/03/2020	20/00498/TPC	Sparsholt Cricket Club Locks Lane	G1 - <u>Woodland adjacent to Cricket Pitch</u> , mainly Ash and Oak. <u>Cut back overhanging canopies to be in line with the centre of cricket pitch access road to prevent falling cricket balls in play being fouled by trees and offsetting the game.</u> Balance where possible.	
Since publication of the agenda the application had been permitted				
14/01/2020	20/00084/HOU	The Lodge Home Lane Sparsholt	1. Construction of a replacement garage 2. Construction of a single storey side & rear extension 3. Internal reconfiguration	Current
02/01/2020	20/00010/FUL	2 Winsley Cottage Northwood Park (in parish of Crawley but impacts Sparsholt parish)	Demolition of part of existing single storey semi-detached dwelling and construction of new 4-bedroom two storey dwelling in garden. Retained portion of existing dwelling to be self-contained annex	
Since publication of the agenda the application had been permitted.				
28/10/2019	19/02366/FUL	Watley Granary Locks Lane	Change of use of ancillary accommodation building to holiday let	
24/06/2019	19/01386/TPO	Land at Harestock Corner Salters Lane	Trees of whatever species - Prune back any branches (up to max 75mm diameter) overhanging or likely to cause nuisance to overhead utility cables to provide 2m clearance.	Permitted

Signed Date.....

			Start pole DP309 - Finish Pole CP5A as indicated on plan (BVL318 - dated 24/06/2019)	
Since publication of the agenda the application had been permitted.				

Recent Decisions

Date Received	Number	Location	Details	
14/02/2020	20/00344/FUL	Sparsholt College Westley Lane	Application Reference Number: 19/02234/FUL Date of Decision: 17/01/2020 Variation of Condition Number 04 to allow drainage information to be submitted prior to 'occupation' instead of 'commencement'	Permitted
17/01/2020	20/00118/HOU	4 Westley Cottages Hillside Road	Revised plans from 19/02043/HOU. Two storey extension to the width of the property	Permitted

To note any enforcement matters
No enforcement matters were noted.

19/20 – 117

Finance

- a. **To approve monthly payment of £9.99 for Zoom (video conferencing platform)**
Cllr Little outlined the reasons behind purchasing the annual package (£9.99 per month). Approved unanimously.
- b. **To consider and approve proposal for on- line banking**
Cllrs will support if it conforms to our financial regulations and each transaction is authorised by 2 signatories.
Action: Finance Group
- c. **To receive update from Finance Group including new regulations to extend audit deadlines**
The Accounts and Audit (Coronavirus) Amendment Regulations 2020 meant audit deadlines had been extended by 2 months. This meant that the internal audit with John Murray had been moved to 2 July and approval of relevant documentation would take place at the July parish meeting and period of public rights inspection scheduled.

19/20 – 118

Governance and Policies

Review and Approve Health and Safety Policy

This had been circulated ahead of the meeting and amendments as made by Cllr Reid agreed. It was noted that the policy incorporated the Ham Green Conservation Group policy.

Meeting closed at 8.15pm. Date of next meeting Thursday 21st May 2020

Signed Date.....