

**Minutes of the Meeting held at Memorial Hall, Sparsholt on
Thursday 20th February 2020**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Sue Annesley	P
Cllr Pete Chadwick	
Cllr John Cooper	P
Cllr John Little	
Cllr Andrew Osmond	P
Cllr Nigel Reid	P
Cllr Sue Wakefield	P

P = present at the meeting

Four members of the public for item 088

- 19/20 – 085 To receive apologies and approve reasons for absence**
Apologies were received and accepted from Cllr John Little.
- 19/20 – 086 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.
Ref planning application 20/00010/FUL - It was noted that Cllr Annesley was a close neighbour
- 19/20 – 087 Minutes of Meeting of 16th January 2020**
- **To approve and sign the minutes**
The minutes had previously been circulated and were approved and signed by the Chair.
 - **To deal with any matters arising not on the agenda**
 - 19/20 – 075** Investigation of a small bin for the placement of litter and “dog poop” bags for the Ham Green Car Park – the clerk had sent a further chasing email to Winchester City Council.
 - 19/20 – 080** Cllr Reid confirmed details of the playground lease. The Parish Council, as tenant, is obliged to keep the fencing around the playground in repair but has no obligation to repair any other fencing around the green.
The annual playground inspection had been due to take place in January but details of its completion and report had yet to be received. This may provide evidence to support a grant application for funding to repair/replace the fence.
Grants may be available from the County Council and Cllr Cooper would investigate whether any monies may be available through the City Council by contacting Cllr Horrill.
- 19/20 – 088 Public Participation**
Four members of the public expressed concerns about planning application 20/00084/HOU The Lodge, Home Lane. Views were noted and considered ref 19/20 – 095.
- 19/20 – 089 Matters arising from meeting held on 21st November 2019 which are not on the agenda**
There were no matters arising that were not covered by the agenda
- 19/20 – 090 To amend Constitution of the Ham Green Commons Association so that its Annual General Meeting takes place in April of each year**
This was agreed and the constitution would be signed by the Chair and the Leader of the Ham Green Conservation Group accordingly.
- 19/20 – 091 To receive an update from the Anaerobic Digester Working Group**
No report
- The Chair amended the order of the agenda so that Planning became the final item**
- 19/20 – 092 Governance and Policies**
Update Health & Safety Policy
The clerk had added to appendices to the generic draft policy to reflect the specific circumstances of the Parish Council. Cllr Reid agreed to review content. **Action: Cllr Reid**

Signed Date.....

19/20 – 093

Events and Organisation

Confirm date of Village Clean-Up

The provisional date of 21st March was agreed. Cllr Little would liaise with Richard Summerfield to co-ordinate the event. **Action: Cllr Little**

Confirm format of Annual Parish Meeting

The annual parish meeting would take place on WEDNESDAY 22nd April. It was agreed to follow a similar format to the previous year.

19/20 – 094

Clerk’s Resignation and Recruitment Update

The clerk’s resignation was noted. Adverts had been placed with a closing date of 28th February. This, subject to successful recruitment, would enable a period of handover to ensure completion of year end documentation and meeting with the auditor.

19/20 – 095

Planning

To review and comment on planning applications

New Applications

Date Received	Number	Location	Details	Comments by
14/01/2020	20/00084/HOU	The Lodge Home Lane Sparsholt	1. Construction of a replacement garage 2. Construction of a single storey side & rear extension 3. Internal reconfiguration	28 February

It was agreed to OBJECT to this application on the grounds of the materials to be used (ref VDS and Conservation Area Character Appraisal and Management Strategy), the impact on a tree covered by a TPO and the inadequacy of parking.

Note the comment submitted as below:

This application is within the village conservation area The Lodge is one of 3 properties sharing a drive, which when viewed from the entrance to the shared drive and from the public footpath that runs in front of all the properties blends into the countryside because of their positioning and generous parking arrangements.

*At its meeting on 20th February SPC agreed to **OBJECT** to this application for the following reasons.*

1. Whilst in principal we have no issues with wanting to replace the current extension, the proposed materials on the extension and the garage do not conform to the Village Design Statement and we agree with the pre-application guidance that materials should be traditional and reflect the historic architecture and character of the area. (DG16 of the VDS.)

2. DG10. New buildings should be of a massing appropriate to the size of the plot and neighbouring buildings. They should not overshadow or impose on neighbouring properties.

With this in mind we would ask the case officer to give careful consideration to the proposal applying to the construction of the new garage on the boundary of the neighbouring property.

3. DG11. The design of new buildings should reflect the character of the part of the village in which they lie; They should generally be no more than two storeys with roof pitches of at least 45 degrees. Particular attention should be paid to the height of the building where the plot is on higher ground than its neighbours. The style and design of new buildings need not mimic existing buildings as long as they respect existing styles and materials

4. DG16 Building materials should harmonise with existing buildings with an emphasis on brick, flint and tile and thatch. The proposal to use metal and timber cladding and timber cladding does not conform to the village design statement or the Conservation Area Appraisal.

5. The proposal to use metal and timber cladding is inappropriate and too contemporary and would not be in harmony with the other properties sharing the drive. The proposed extension and the new garage would be clearly visible from both Church Lane and Home Lane and from the public footpath that runs the entire length of the front of the property,

6. Councillors, could not agree with the proposal to create 2 car parking spaces just inside the entrance to the property as we understand that there is a covenant in place to keep that area next to the public footpath as garden area. There are also several large trees in the immediate vicinity.

7. Councillors were concerned that overall this proposal will have an impact on service vehicles and visitor parking for the property. Currently there is ample parking to meet these concerns.

8. Finally Councillors are concerned that the Scots Pine Tree on the boundary of The Lodge and Mayfield House could be severely affected by the building of the garage. All the trees on this site are protected by TPO’s.

SPARSHOLT PARISH COUNCIL – MINUTES 20TH FEBRUARY 2020

14/01/2020	20/00088/TPC	Wheathill Church Lane	T1 - Ash - Remove at ground level.	
02/01/2020	20/00010/FUL	2 Winsley Cottage Northwood Park (in parish of Crawley but impacts Sparsholt parish)	Demolition of part of existing single storey semi-detached dwelling and construction of new 4-bedroom two storey dwelling in garden. Retained portion of existing dwelling to be self-contained annex	21 February

It was agreed to OBJECT to this application with the following comment
“As highlighted at the time of the previously withdrawn application (18/02230/FUL) the proposed development is outside of our Parish but clearly affects several of our residents who live in the same road. It was felt that it's approval would set a precedent for other properties in that area, including those in our Parish. In the local plan it is identified as Countryside and policy CE 23 applies. As the proposal leaves part of the existing building as a separate annex, it could more accurately considered to be an additional house in the countryside in contravention of policy MTRA 4”

Current Applications

Date Received	Number	Location	Details	Status
28/10/2019	19/02366/FUL	Watley Granary Locks Lane	Change of use of ancillary accommodation building to holiday let	
24/06/2019	19/01386/TPO	Land at Harestock Corner Salters Lane	Trees of whatever species - Prune back any branches (up to max 75mm diameter) overhanging or likely to cause nuisance to overhead utility cables to provide 2m clearance. Start pole DP309 - Finish Pole CP5A as indicated on plan (BVL318 - dated 24/06/2019)	

Recent Decisions

Date Received	Number	Location	Details	
16/12/2019	19/02789/FUL	Crabwood Lodge Sarum Road	Variation of plans condition 2 for application 19/01624/FUL - House need to be moved slightly away from the water main.	Application permitted
28/11/2019	19/02649/TPC	Plough Inn Woodman Lane	Crown clean to remove dead/dying branches and raise crown to 5m over car park. To ensure safety of car park following branch/deadwood falling from tree	That no objection be raised
21/11/2019	19/02570/TPC	The Garden House Woodman Lane	T1 Cherry - remove T2 group of 3 Photinias - reduce each by 0.5m and shape	That no objection be raised
06/11/2019	19/02450/TPC	Sparsholt Memorial Hall	T2 - Yew - Remove at ground level T3 - Sycamore - Remove major deadwood over road, shop and war memorial. Crown lift to 3m from ground level. Remove branches	That no objection be raised

Signed Date.....

			over road to provide min 2m clearance from shop and 1m clearance from utility cables. T4 - Prunus - Crown lift to 4m from ground level. G1 - 6 x Cedar - Remove select low lateral branches to achieve a crown lift of 3m and remove any low-level major deadwood.	
10/10/2019	19/02234/FUL	Sparsholt College Westley Lane	Erection of new buildings to house a companion animal centre, kennels, conversion of existing long barn to canine education building, erection of new Tropical Zone building with external animal enclosures and amendments to existing Interactive building	Application permitted

Meeting closed at 8.50pm. Date of next meeting Thursday 19th March 2020.

DRAFT