

**Minutes of the Meeting held at Memorial Hall, Sparsholt on  
Thursday 16<sup>th</sup> January 2020**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Sue Annesley	P
Cllr Pete Chadwick	P
Cllr John Cooper	P
Cllr John Little	P
Cllr Andrew Osmond	P
Cllr Nigel Reid	P
Cllr Sue Wakefield	P

P = present at the meeting

In attendance Cllr Caroline Horrill (to item 080), Cllr Jan Warwick (to item 080), four members of the public for item 076

- 19/20 – 073      To receive apologies and approve reasons for absence**  
Apologies were received and accepted from Jill Judge, the Clerk who had a family medical emergency and PSCO Kerry Croutear.
- 19/20 – 074      Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.  
Cllr Osmond declared personally to know Mr and Mrs B Kimber who were present to discuss a forthcoming planning application. All other Councillors present declared no interests.
- 19/20 – 075      Minutes of Meeting of 21<sup>st</sup> November 2019**
- **To approve and sign the minutes**  
The minutes had previously been circulated and were approved and signed by the Chair.
  - **To deal with any matters arising not on the agenda**  
Investigation of a small bin for the placement of litter and “dog poop” bags for the Ham Green Car Park deferred to next meeting **Action: Clerk**
- 19/20 – 076      Public Participation**  
Mr and Mrs Kimber discussed their plans for planning permission to build an agricultural dwelling on Mornsfield Farm, Crawley in the Parish of Sparsholt. SPC will meet again with the applicants once formal notification has been received from WCC. Mr and Mrs Kimber then left the meeting.
- Two other members of the public then discussed their planning application which has been submitted to WCC following a pre-application meeting with them. SPC will meet with the applicants again once formal notification has been received from WCC. The applicants then left the meeting.
- 19/20 – 077      Matters arising from meeting held on 17th October 2019 which are not on the agenda**  
There were no matters arising that were not covered by the agenda
- 19/20 – 078      County and City Councillor's Reports**  
Cllr Warwick CC- had previously circulated her report which is attached to the minutes. She then took questions on her role as Climate Lead at the County Council. Cllr Wooles' expressed his dissatisfaction at the quality of information on this subject at a recent meeting he had attended. Cllr Warwick agreed to feed this back to the County Council. The climate strategy has now gone to Hampshire County Council Cabinet for approval. The County Council are still awaiting Government decisions on the budget but continue in the meantime to address the need for £80M cuts to the budget over the next 2 years. Adult Social Care is the main area of concern until the budget announcement from Central Government. Cllr Warwick also discussed the possible flooding in Hursley. The previous flooding issues had been dealt with by Southern Water who had lined the old pipes to alleviate future possible problems. However, with extensive recent rainfall Hursley was being particularly vigilant.

Cllr Caroline Horrill WCC reported that flood watch warnings in vulnerable areas were being monitored and that the flood prevention measures taken after the 2014 floods were working well. Biffa have been confirmed as the contractors for waste for the next 5/6 years. The budget plan for the next year (in her opinion) will see parking charges for evening and Sundays implemented, together with Green waste collection charges with the issue of new wheelie garden waste bins. The new Sports and Leisure facility is on schedule to open at the beginning of

Signed ..... Date.....

2021. A resolution to the use of the Riverpark Leisure Centre is still to be made. There will be City Council elections in May 2020.

19/20 – 079

**To review Affordable Housing Consultation held on 7<sup>th</sup> November**

Around 40 members of the public attended the consultation evening. The consensus was that the suggestion of 3 x 1 bedroom and 2x 2 two-bedroom properties should be built with 2 parking spaces for the 2 bedroom and a space each for the 3-bedroom properties. The wider issue of the extra parking spaces for Woodman Close and Bostock Close raised several comments. Councillors discussed the plan and agreed that to progress with the affordable housing proposal and the parking spaces allocated to that project. The increased general parking options should be treated as a separate project. Cllr Horrill was asked to convey the decision to the affordable Housing new build team. Cllrs Horrill and Warwick left the meeting at this point.

**Action: Cllr Horrill**

19/20 – 080

**Portfolio Reports**

**Highways**

Nothing specific to report

**Footpaths and Ham Green including request for installation dog bin**

Peter Yeates work to date is on schedule and should come in on budget. No other problems to report. Cllr Chadwick advised the council that he needed to give up his portfolio on Footpaths and Ham Green for personal business reasons but would remain a Parish Councillor at this time. Cllr Wakefield agreed to be a caretaker for the Portfolio until May 2020 when a full review of Portfolios will take place.

**Playground**

Inspections continued with the last two on December 28<sup>th</sup> and January 10<sup>th</sup>. No new issues and the overflowing waste bins and general litter problems seemed to have been resolved. To affect a permanent repair to the broken top and bottom boards councillors discussed replacing the existing fence with a purpose-built steel bar bow fence 12mm diameter bars and 1m high with two gates. Quotes are being obtained but the total cost is estimated to be around £2000-£2500 for it to be installed. Councillors agreed on several actions:

1. **Cllr Reed to look at lease to see who is responsible for the fence (WCC or SPC).**
2. **Clerk to check if any grants are available and then SPC would look to match fund.**
3. **Cllr Cooper to obtain 3 quotes for the suggested replacements.**

**Sparsholt Memorial Hall**

The next meeting is on 29<sup>th</sup> January

**Sparsholt School**

No report

**Sparsholt Shop**

No report

**Communications including items for next newsletter**

Cllr Little and the Guardian of the AED (defibrillator) Mrs Lander had agreed wording for the communication on access to the defibrillator. This was ratified by all Councillors as was the cost of laminating 350 filers of £89.20. It will now be delivered with the Parish Newsletter and Church Magazine. The Chair will contact the Shop, Memorial Hall, The Plough, the Cricket Club, Ham Green Conservation Group and the School with copies of the flyer and the code.

**Action: Cllr Little/ Cllr Wood**

**Security**

Nothing to report

It was agreed to contact the PCSO Kerry Croutear for an update on the recent possible child abduction case and the car parked on the footpath in Woodman Close for the past 8 months.

**Action: Chair**

19/20 – 081

**To receive an update from the Anaerobic Digester Working Group**

No report

19/20 – 082

**Planning**

**To review and comment on planning applications**

The following current applications were noted.

Date Received	Number	Location	Details
16/12/2019	19/02789/FUL	Crabwood Lodge Sarum Road	Variation of plans condition 2 for application 19/01624/FUL - House need to be moved slightly away from the water main.

Signed ..... Date.....

28/11/2019	19/02649/TPC	Plough Inn Woodman Lane	Crown clean to remove dead/dying branches and raise crown to 5m over car park. To ensure safety of car park following branch/deadwood falling from tree	Pending consideration
21/11/2019	19/02570/TPC	The Garden House Woodman Lane	T1 Cherry - remove T2 group of 3 Photinias - reduce each by 0.5m and shape	Pending consideration
06/11/2019	19/02450/TPC	Sparsholt Memorial Hall	T2 - Yew - Remove at ground level T3 - Sycamore - Remove major deadwood over road, shop and war memorial. Crown lift to 3m from ground level. Remove branches over road to provide min 2m clearance from shop and 1m clearance from utility cables. T4 - Prunus - Crown lift to 4m from ground level. G1 - 6 x Cedar - Remove select low lateral branches to achieve a crown lift of 3m and remove any low-level major deadwood.	Pending consideration
10/10/2019	19/02234/FUL	Sparsholt College Westley Lane	Erection of new buildings to house a companion animal centre, kennels, conversion of existing long barn to canine education building, erection of new Tropical Zone building with external animal enclosures and amendments to existing Interactive building	Current
16/09/2019	19/02015/LDC	Greenacre Caravan Park Stockbridge Road	Caravan site	Application withdrawn
24/06/2019	19/01386/TPO	Land at Harestock Corner Salters Lane	Trees of whatever species - Prune back any branches (up to max 75mm diameter) overhanging or likely to cause nuisance to overhead utility cables to provide 2m clearance. Start pole DP309 - Finish Pole CP5A as indicated on plan (BVL318 - dated 24/06/2019)	

**To note any enforcement matters**

Enforcement matters were noted.

19/20 – 83

**Finance**

**a. Current Financial Statement**

This had been circulated ahead of the meeting with receipts noted and payments PV44 to PV56 approved.

Payments received			
	Nat West	Interest	1.99
6/12/2019	HMRC	VAT refund	403.77
			<b>405.76</b>

Signed ..... Date.....

<b>Payments approved/for approval</b>			
PV44	WCC	Annual Playground Rent	85.00
PV45	Kimball Smith	Payroll Administration Nov 18 to Nov 19	240.00
PV46	Jill Judge	Salary November	586.67
PV47	HMRC	PAYE November	5.20
PV48	HALC	Training Course - Core Skills	57.00
PV49	HALC	Training Course - Intro to VAT	72.00
PV50	Peter Yeates	Footpath Maintenance	1080.00
PV51	HCC	Newsletter - November	17.40
PV52	Sparsholt Memorial Hall	Room Hire for 2019	258.50
PV53	Terry Dunn	Ham Green - sundries	40.36
PV54	Jill Judge	Salary December	586.87
PV55	HMRC	PAYE December	5.00
PV56	C Felstead	Ham Green - sundries	30.00
			3064.00

**b. Budget update**

Summary budget details had been circulated showing income and expenditure to date against budget for 2019/20.

19/20 – 84

**Governance & Policies**

**a. Introduction and adoption of Health & Safety Policy**

Update of Health and Safety policy deferred until February meeting due to absence of clerk

**Meeting closed at 9.35pm. Date of next meeting Thursday 20<sup>th</sup> February 2020.**