

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 21st March 2019

Member:

Cllr Sue Wood (Chairman)	P	
Cllr Stewart Wooles (Vice Chairman)	P	to item 18/19 - 108
Cllr Jo Alexander		
Cllr Sue Annesley	P	
Cllr Pete Chadwick		
Cllr John Cooper	P	
Cllr John Little	P	
Cllr Andrew Osmond		
Cllr Nigel Reid	P	

City Councillor Horrill to item 18/19 - 106

County Councillor Warwick to item 18/19 - 106

P = present at the meeting

In attendance Jill Judge Clerk

- 18/19 – 098 To receive apologies and approve reasons for absence**
Apologies were received and accepted from Cllrs Alexander and Osmond
- 18/19 – 099 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
None declared.
- 18/19 – 100 Minutes of Meeting of 26 February 2019**
- **To approve and sign the minutes**
The minutes had previously been circulated and were approved and signed by the Chair.
 - **To deal with any matters arising not on the agenda**
There were no matters arising.
- 18/19 – 101 Public Participation**
There were no members of the public present at the meeting
- 18/19 – 102 County and City Councillor's Reports**
Cllr Warwick's report attached
Cllr Horrill's update included the below
- Victoria Court, Winchester's latest affordable housing scheme had been officially opened. Over seventy new homes had been added in the district in the last few months
 - A ground-breaking ceremony had taken place at Garrison Ground to celebrate the construction works starting on site for the new Sport & Leisure Centre anticipated to open in 2021
 - Views were being sought on North Walls Recreation Ground, the River Park site and Hyde Abbey Garden
 - The City Council's Constitution was being reviewed
 - The Central Winchester Regeneration (CWR) area, would be known as Saxon Gate
 - WCC was on a litter mission to incorporate the key A roads surrounding the city
- 18/19 – 103 Minutes of Meeting of 17 January 2019 which are not on the agenda**
There were no matters arising that were not on the agenda
- 18/19 – 104 Review of recent meetings attended**
Winchester City Council – Parish Council Forum – Cllr Wood
Cllr Wood reviewed the meeting emphasising the wish of WCC to involve parishes more closely in the planning process
Winchester City Council – Local Plan 2036 Workshop – Cllr Wood and Wooles
This incorporated an invitation to complete a "Facilities Audit" by the end of April outlining parish amenities. This would be completed and presented to parish councillors at the April meeting for approval prior to submission.
Action: Chair
Hampshire County Council – Town and Parish Councils Workshop – Cllr Wooles
Cllr Wooles reported that this included useful Highways and Waste updates

Signed.....Date.....

18/19 – 105

Parish Plan – update and next actions

WCC had agreed that the new HGV signs on the Stockbridge Road/Woodman Lane access to the village would have the added words of “except for farm access” or similar (ref 18/19 – 095).

Cllr Warwick indicated that Andy Smith of Hampshire County Council had responded to the suggestion to make Westley Lane one way up into the village with no entry signs from Church Lane/Westley Lane. Unfortunately, his information had been received too late for discussion at the meeting.

Cllrs Horrill and Warwick were thanked and left the meeting.

Cllr Wooles, the Chair of the Finance Committee, had to leave the meeting early due to a prior commitment so financial items were taken earlier as below

18/19 – 106

To review and approve as appropriate

Update Proposals

- a. For refurbishment/replacement of notice boards at Sarum Road, Hillside Road, Sparsholt College and main notice board by the Well House
- b. For seating in the bus shelter by the Memorial
- c. For Well House external decoration

A quote had been received from a local builder/carpenter (ref 18/19 – 093) for the above works following publication of the agenda. This would be considered together with other quotes by the Finance Committee ahead of the next parish council meeting in April.

Action: Clerk

18/19 – 107

**Finance
Current Financial Position**

Details had been circulated and payments PV45 to PV46 were approved

Payments approved/for approval			
PV45	Terry Dunn	Ham Green - Fencing materials	17.54
PV46	HCC	Newsletter - January	17.40
PV47	Peter Yeates	Footpath Maintenance	216.00
PV48	Jill Judge	Salary - January	559.10
PV49	HMRC	PAYE - January	7.20
PV50	NALC	Local Councils Explained	19.99
PV51	Jill Judge	ESET - Annual internet security	59.99
PV52	Jill Judge	Salary - February	559.30
PV53	HMRC	PAYE - February	7.00
PV54	Peter Yeates	Removal fall tree	120.00
PV55	WCC	Annual Playground Inspection	44.95
PV56	Clive Felstead	Ham Green - Sundries	40.50
			1668.97

Income during the period consisted of bank interest payments totalling £2.96

Budget Update

Summary budget details had been circulated showing income and expenditure to date against budget (attached). It was noted that expenditure relating maintenance of the Well House would fall into the next financial year.

Cllr Wooles left the meeting

18/19 – 108

To receive update on Affordable Housing – Woodman Close

A further drainage survey had been completed with results awaited. Councillors agreed that a Transport Assessment of Technical Note be completed by the Highways team. This would be a document that would look at the highway implications of the proposal.

18/19 – 109

Portfolio Reports

Highways

ref Parish Plan 18/19 – 105

Footpaths

No update

Playground including review of Annual Inspection

Cllr Alexander was unable to attend the meeting but had sent a note saying that “The findings in the playground report were all categorised as low/very low risk and nothing needs immediate attention. We should speak to the

Signed.....Date.....

Council about the mowing etc as it appears that the blades are damaging some of the wooden structures/posts in the playground area.

Action: Cllr Alexander

Sparsholt Memorial Hall

Nothing specific to report

Sparsholt School

Cllr Wood had joined school governors for fifteen minutes prior to their recent meeting and a representative from the parish council would continue to attend prior to the full governing body meetings going forward. The children were keen to join the village clean up providing vegetable soup. The Deputy Head Teacher would attend the Annual Parish Meeting. The School Travel Plan would be revisited. It was anticipated that a new Head Teacher would be appointed for the new academic year.

Sparsholt Shop

Nothing specific to report

Communication including next Parish newsletter

An email address would be set up new councillor, John Cooper. The newsletter was due to be distributed the w/e of 30/31 March

Security & Transport

No update

18/19 – 110 To receive an update from the Anaerobic Digester Working Group

Nothing to report

18/19 – 111 Planning

The following were noted

New Applications

Date Received	Number	Location	Details	Closing date for comments
None at time of preparation of agenda				

Awaiting decision

02/10/2018 Validated 10/01/2019	18/02300/FUL	2 Woodman Close Sparsholt	Change of use of strip of garden on the boundary of 2 Woodman Close to parking	
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Recent decisions

25/02/2019	19/00407/TPC	Sparsholt Memorial Hall Woodman Lane	G1 - Group of Ash - Select thin and remove stems that are poor form and, or that are causing a nuisance to the fabric of the building. Crown lift or prune back any low or overhanging branches to give up to a maximum of 3m clearance from building and open space area.	That no objection be raised
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- To note planning appeal to the Secretary of State against the decision of Winchester City Council to refuse to grant a Lawful Development Certificate at Greenacre Caravan Park, Stockbridge Road
This was noted with the parish council's comment still applicable *"In our view Condition 1 is clear and unambiguous and enforceable. The only issue is therefore whether Condition 1 has been breached for 10 years or more. This is a question of fact to which we do not know the answer.*
- To note any enforcement matters**
Enforcement matters were noted.

18/19- 112 Meetings

Date of next Meeting and arrangements for Annual Parish Meeting

The next meeting would take place on 24 April following the Annual Parish Meeting.

The clerk would invite the School, the Shop, the Church and the Memorial Hall to give brief (three-minute updates) and ask other villages organisations to submit written reports

Signed.....Date.....