

SPARSHOLT PARISH COUNCIL GRANTS POLICY

Introduction

A grant is any payment made by the Parish Council to an organisation for a specific purpose that will benefit the Parish, or residents of the Parish, and which is not directly controlled or administered by the Parish Council. Section 137 of the Local Government Act requires that such grants must be 'in the interests of or will directly benefit the area or its inhabitants, or of part of it, or of some of it' and 'the direct benefit should be commensurate with expenditure'.

How to apply and awarding process

- Applications must be made on the form provided below and clearly demonstrate how funding will benefit the parishioners of Sparsholt
- Grant applications will be considered at full council meetings. Representatives are welcome to attend to answer any questions that may arise.
- Each application will be considered on its merits but in general grants will be awarded for specific projects or events. The council will not give grants towards running costs or salaries. Applicants will be informed of the council's decision by email.

Conditions

- Grants will not be awarded to individuals.
- The award must be used for the purposes for which the application was made. Funds will be made available on receipt of documentary evidence of payment.
- The Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
- The Parish Council will not award repeat donations except in exceptional circumstances.

Approved at Full Council Meeting of 18 July 2019
Reviewed with no changes 16 July 2020
Reviewed with changes 15 July 2021
Reviewed with no changes 28 July 2022
Reviewed with no changes 20 July 2023

Minute Ref 19/20 032d
Minute Ref 20/22 030b
Minute Ref 21/22 036h
Minute Ref 22/23 038f
Minute Ref 23/24 035d

GRANT APPLICATION

| | |
|---|---|
| Name of Organisation | |
| Contact Name | |
| Position in Organisation | |
| Address for Correspondence | |
| Email Address | |
| Contact Telephone Number | |
| Description of Organisation and its role/importance in the community | |
| Amount of grant requested | £ |
| Purpose for which financial assistance is required | |
| Estimated total cost of project/service for which financial assistance is required | £ |
| Approximately how many Sparsholt parishioners would benefit? | |
| Details of the Trust Deed & Charity Registration No. (if applicable) | |

You may use a separate sheet of paper to submit further information to support your application.

| | | | |
|---------------|--|-------------|--|
| Signed | | | |
| Name | | Date | |